



MOUNT SAINT MARY ACADEMY

Sponsored by the Sisters of Mercy of the Americas

March 31, 2010

Dear Parents:

We are excited to offer a new online enrollment for the 2010/2011 school year with FACTS Management Co. **All families, new and returning**, will sign up for an actively managed payment plan right from the school's website. You will have the opportunity to pay in full or schedule budgeted payments. For handling the payment process the FACTS Management Co. charges an annual fee of \$38 to the families for the 10 month plan and \$10 for the full payment option. Please note the following advantages in using the FACTS system for tuition payment handling:

- Convenient online payment plan sign-up
- Receive e-mail payment reminders before your payment is due
- Online Account Management
- Multiple payment options

Instructions for creating your new FACTS account are attached to this letter. Please register your account BEFORE April 15, 2010, so that the school can process your payment information.

If you have any questions regarding these changes, you may contact Julie Glosner in the Business Office at 623-3155 ext. 119. As always, we thank you for your continued loyalty to Mount Saint Mary Academy and for your support in our efforts to fulfill the mission of exemplary education for our students.

Sincerely,

Patricia Baldissard
Principal

Attachment

